

MUSKEGON AREA DISTRICT LIBRARY BOARD

EMERGENCY LIBRARY BOARD VIRTUAL MEETING

DUE TO COVID-19 PANDEMIC

Monday, May 4, 2020 @ 4:00 p.m.

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

Please visit madl.org website for link to participate and review Minutes

1. Call to Order
2. ROLL CALL
3. Approval of Agenda
4. Consent Agenda
 - a. Minutes of the February 17, 2020 Board Meeting (attached)
 - b. February & March 2020 Branch Activity and Circulation Reports (attached)
 - c. Financial Report for February and March 2020 (attached)
- 4.5 Vouchers for February and March 2020
- 5, Reports/Questions Reports/Questions (attached)
 - a. Director – Richards, Director of Finance – Hall, IT Manager – Wisniewski, Branch Operations Manager – Johnson, Marketing & Community Engagement Manager – Varela, Collection Development – Susalla, LVPD – Mahoney, HR Manager – Wonders, Youth Services Coordinator – Wittkopp
6. Old Business:
 - a. Muskegon Township Branch, RFP Responses (enclosed).....Action
 - b. Branch Improvements:
 1. Motion – Budgeted Funds for Branch Remodels (attached).....Action
 2. Motion – Muskegon Heights Branch Remodel (attached).....Action
 - c. Board Meeting Dates and Times.....Info/Action
7. New Business
 - a. New Intergovernmental Agreement – City of North Muskegon (enclosed).....Action
 - b. Branch Expenditure Report – City of North Muskegon (attached).....Action
 - c. North Muskegon Branch Remodel Project (attached).....Action
 - d. MADL Staffing:
 1. Finance Position (attached).....Info/Action
 2. Early Literacy Coordinator (attached).....Info/Action
 - e. COVID-19 Emergency (attached).....Info/Action
 - f. VOIP Telephone System.....Info/Action
 - g. OPEB Actuarial (enclosed).....Info/Action
 - h. 2019 AUDIT – Brickley DeLongInfo/Action
8. Public Comment
9. Board Comment
10. Adjournment

Next Meeting: To be Determined